



Administrator
General Services Administration
Washington, DC 20405

Executive Registry
87-2998X

August 4, 1987

Dear Judge Webster:

You are cordially invited to attend the General Services Administration's (GSA's) fourth national "Partnership in Administration" conference to be held on November 3-4, 1987, at the Lord Baltimore Hotel in Baltimore, Maryland.

Each year GSA sponsors national and regional "Partnership" conferences for executives of the Federal departments and agencies which receive our support in areas such as office space, supplies, and communications. These conferences present a positive approach for sharing information, improving communication and assuring collaboration with our customer agencies.

Together, we face the challenge of making available resources go farther. GSA is embarking on many new initiatives that have a direct and important impact on you and the way the Federal Government conducts its business. This year's conference, "Alliance for Excellence," will present an active agenda on those initiatives.

I again will be presenting the "Excellence in Administration" awards to those who have made outstanding contributions to improving administrative management practices in the Federal Government. Nine persons received the award last year.

Please mark your calendar and plan to attend this year's conference. In August, your administrative managers will receive registration information from our Office of Operations. Questions may be directed to Nancy Yde, Deputy to the Associate Administrator for Operations, on 523-1200.

I look forward to seeing you at the conference.

Sincerely,

A handwritten signature in dark ink, appearing to read "TC Golden".

Terence C. Golden

The Honorable
William H. Webster
Director
Central Intelligence Agency
Washington, DC 20505

60-2